

Seven Hills Preparatory Academy Board Minutes – October 7, 2021

Approved by the Board on November 4, 2021

Members:

- Renson Anjere
- Lisa Barnidge
- Wes Whalberg
- Kim Hubertus
- Molly Lee
- Leah Lellman
- Janeen Raaen
- Michael Meyer
- Carl Schlueter (Ex Officio)
- Martine Walker
- Kelly Ryan
- Marla Martin

Others present: Samantha Strachan, SHPA Community Members-Paul Purdue

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:00 p.m. was made by Board Chair, Lisa Barnidge.
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the October 7, 2021 SHPA Board agenda as amended made by Renson Anjere and seconded by Kelly Ryan. Motion passed unanimously.**

4. Approval of the September 2, 2021 Board meeting minutes --*See SHPA Board meeting minutes, September 2, 2021*

- **Motion to approve the September 2, 2021 Board meeting minutes as amended made by Martine Walker and seconded by Wes Whalberg.** *Motion passed unanimously.*
- **Motion to approve the September 28, 2021 Board Working session meeting minutes made by Kim Hubertus and seconded by Leah Lellman.** *Motion passed unanimously.*

5. Comments from Community Members - presented by Molly Lee

- PTA members are above 30
- Dine to Donate - at Noodles in Company for the month of October
- Fall Book fair is December 6, 2021 in person at each campus - needing volunteers

6. Monthly Financial Report – presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet August, 2021*

7. Reports

a. Finance Committee Meeting -- presented by Michael Meyer - *see Seven Hills Finance Committee meeting minutes, October 5, 2021*

- **Motion to approve the October 5, 2021 Finance Committee meeting minutes made by Molly Lee and seconded by Renson Anjere.** *Motion passed unanimously.*

b. Executive Director – Carl Schlueter - *see Executive Director's Report to the School Board, September 2, 2021*

- **Motion to approve the early release for vaccination clinic for 5-11 year old students on Friday, November 12 as amended made by Martine Walker and seconded by Kim Hubertus.** *Motion passed with a vote of 8 to 1.*

c. Principals' Reports

- i. Principal Report – Bloomington Campus - presented by Carl Schlueter - *See Principal's Report to the School Board, October 7, 2021.*
- ii. Principal Report – Richfield Campus – presented by Carl Schlueter- *See Principal's Report to the School Board, October 7, 2021*

- d. Board Chair – presented by Lisa Barnidge
 - i. Working Session Recap - see September 28, 2021 meeting minutes
 - ii. October Town Hall - Tuesday, October 12, 2021 - 6:30 pm- 8:00 pm - Meeting to take place as a hybrid option
 - iii. Attendee to PTA Meeting October 14, 2021 at 5:00 pm - Virtual Meeting via zoom - Renson Anjere
 - iv. Review October Board Calendar

- e. Facilities Committee - *presented by Martine Walker- see Facilities Committee meeting minutes, September 28, 2021*
 - **Motion to approve the September 28, 2021 Facilities Committee meeting minutes made by Janeen Raaen and seconded by Wes Whalberg. Motion passed unanimously.**

- f. Human Resources Committee - *presented by Molly Lee - see HR Committee meeting minutes, October 4, 2021*
 - **Motion to approve the October 4, 2021 HR Committee meeting minutes made by Martine Walker and seconded by Janeen Raaen. Motion passed unanimously.**

- g. Governance Committee – *presented by Kim Hubertus*
 - *Committee did not meet.*

 - **Motion to revoke the delegation to approve minor policy changes from the Governance Committee made by Renson Anjere and seconded by Wes Whalberg. Motion passed unanimously.**

- h. Public Relations Committee- *presented by Lisa Barnidge- see September 21, 2021 PR Committee meeting minutes.*

- *Meeting minutes to be approved at the next SHPA Board meeting.*

8. Upcoming Events:

- a. PTA meeting - October 14, 2021 - 5:00 pm via zoom
- b. Town Hall Meeting October 12, 2021 - 6:30 pm
- c. Seven Hills 15th Anniversary, November 9, 2021, 6:00 pm- 8:00 pm

9. Next SHPA Board meeting November 4, 2021 at 6:00 pm at SHPA Richfield Campus Gymnasium

10. Board Adjourned at 7:29 p.m. by Lisa Barnidge, Board Chair

Executive Director's Report to the School Board

Date: Thursday, October 7th, 2021

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Confirmed Math Q Comp goals for each of the schools three program site

Community Partnerships

- Communicating with a local medical clinic to schedule a vaccination clinic for 5 – 12 year olds
- Sent representatives to the annual MACS awards dinner to receive a milestone award

Diversity and Inclusion

- Submitted Title grant application revisions based upon updated guidance from the MDE
- Will meet with MnEEP upon conclusion of equity pre-assessment surveys and interviews

Facilities

- Completing the boiler programming process and replacing non-functioning thermostats
- Will meet with the new Business Manager at CVC and grateful to Mr. Thomas' support

Finance

- Checked-in with Kraus-Anderson on the status of the market analysis for renewal
- Submitted preliminary ESSER III applications based upon tentative ESSER II allocations

School Culture

- Looking forward to PTA activities including a harvest festival, book fair, and conference meal
- Planning the Fall Parent Town Hall presentation on various school updates and initiatives

Staffing

- Applied for the Grow Your Own Grant to support licensure for staff members of color

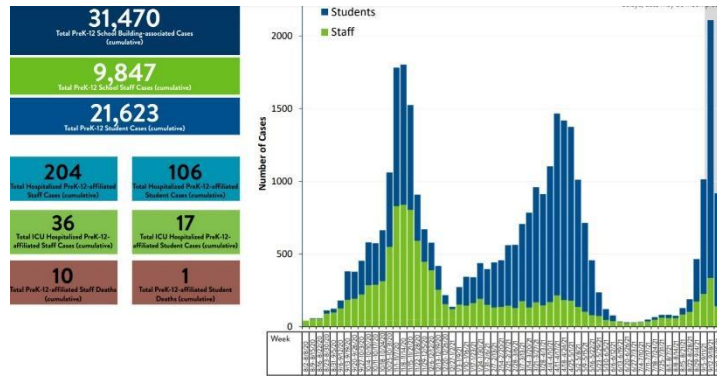
Recommendations

- Tentatively schedule an early-release for a vaccination clinic for 5 - 12 year olds on Friday, November 12

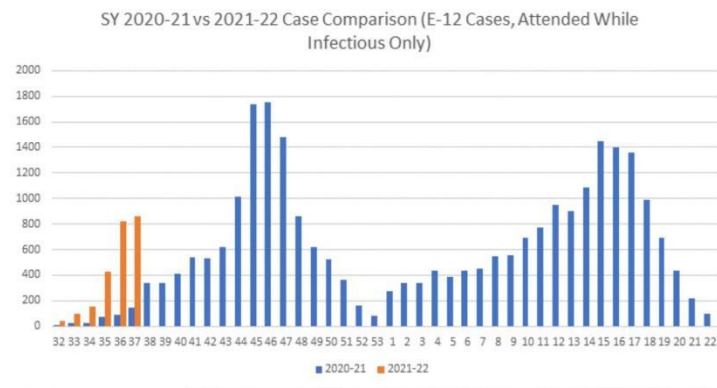
Enrollment

- Revised October 1 Enrollment Projection = 1120 with 1117 currently enrolled and few remaining waitlists

COVID-19 Updates



Week of:	Positivity Rates		Tests/10,000	
	9/5/2021	9/12/2021	9/5/2021	9/12/2021
0-9	7.77%	6.78%	251.7	412.5
10-19	8.50%	8.67%	287.3	468.2
20-29	7.10%	6.76%	448.7	500.3
30-39	6.87%	6.89%	438.7	513.8
40-49	7.22%	6.77%	366.0	439.7
50-59	5.95%	6.02%	327.2	360.0
60-69	5.12%	5.57%	364.6	386.7
70-79	4.49%	4.82%	426.7	449.1
80+	2.17%	2.40%	833.2	851.2



For SY22 active & total positive cases & quarantines among students & staff visit the [COVID-19 Dashboard](#).

Academic Goals

BC ES: The percentage of students who are proficient on the Math MCAs will increase from 59.8% to 62.8%.

RC ES: The percentage of students who are proficient on the Math MCAs will increase from 48.5% to 50.5%.

RC MS: The percentage of students who are proficient on the Math MCAs will increase from 36% to 38%.

Math in Focus: purchase and complete implementation of new curriculum and training across all grade levels

Response to Intervention: review model to ensure the most effective delivery of math and literacy services

Gifted & Talented: review program scope, selection, curriculum, and title to ensure equity and alignment

For SY21 MCA LEA and site results and options for comparisons with other schools visit [MN Report Card](#).

Richfield Campus Principal's Report to the School Board



Date: Thursday, October 7, 2021

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- The Middle School students have completed their pre-CERTA assessments. CERTA assessments are grade level formative assessments designed to inform and adjust instructional practices. Students will also take a mid CERTA and final CERTA throughout the school year.
- The English Language department will be giving the WIDA screener in order to identify and assess students that are English Language learners in the area of English proficiency.
- 8th graders will be taking the Comprehensive Testing Program (CTP) in the areas of reading, math, science, and writing. The CTP is given annually in November to the 8th grade students as a nationally-normed summative assessment for comparative and long-term growth analysis.
- Parent Teacher Conferences will be the evening of October 19th and during the day on October 20th.

Facilities

- Fire Drills

Students have been practicing how to quickly and safely evacuate the building in the event of a fire emergency.

- Middle School clubs and sports and Elementary clubs have started at the Richfield Campus.

Staffing

- Jeanette Andrade has resigned her position as Middle School Special Education Teacher. Interviews have begun for this position.

This report has been submitted by the Richfield Campus Principal, Carolyn Farrell

Bloomington Campus Principal's Report to the School Board

Date: Thursday, Oct 7th, 2021

Mission: Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

ACADEMICS

- Band Instrument Exploration Night was Tuesday and brought back with it a band program for 4th/5th
- Mixed Choir Kids Club will be on hold this fall during Ms. Brame's leave and be back in the winter/spring.
- Administrative walk-throughs and regular professional development is back, including PLCs for data and analysis of student work and choice seminars for in-house, job-embedded development.

STAFFING

- Mackenzie O'Hanlon has accepted the Long-Call Sub position for 1st grade in Ms. Steiner's class.
- Barret Schultz has accepted the Band Club Director position.
- Hiring for a Music Long-Call Sub position while Ms. Brame is on leave. Hiring for an additional Lunchroom Assistant.

CULTURE

- Sept VIP done virtually, but nice to have Student Ambassadors in the building to help with Eagle Bucks, etc.

- Oct is home to National Fire Prevention Week and School Bus Safety Week, so we will have added activities around these, including a visit from Bloomington Fire Dept. Bus Captains are back and assisting with bus evacuation drills.
- Oct is also National Bully Prevention Month and connected to our core value ASSERTION. Guidance lessons will be tailored to stamp out bullying.

Submitted by Brent Peterson, Bloomington Campus Principal