

Seven Hills Preparatory Academy Board Minutes – March 3, 2022

Approved by the board on April 14, 2022

Members:

- Renson Anjere
- Lisa Barnidge
- Wes Whalberg
- Kim Hubertus
- Molly Lee
- Leah Lellman
- Janeen Raaen
- Michael Meyer
- Carl Schlueter (Ex Officio)
- Martine Walker
- Kelly Ryan
- Marla Martin

Others present: Carolyn Farrell, Brent Peterson, Samantha Strachan, Emily Geraghty, *Community Members- Sarah Knox, Marcus Barrios, Michael Mieling, Laurie Custer, Tracey Erickson, Tina Kaluza, Erik Queen, Joleen Perdue, Paul Perdue, Brian Eagle, Matt Pawlowski, Karen Fairbairn, Kent Fairbairn, Wayne Danneker, Leah Pawloski, Mallary Hueckman, Phil Trach, Troy Bartle, Shelly Bartle, Joanna Mieling, Rich Penix.*

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:02 p.m. was made by Board Chair, Lisa Barnidge.
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).

3. Approval of the agenda

- **Motion to approve the March 3, 2022 SHPA Board agenda as amended made by Molly Lee and seconded by Martine Walker.** *Motion passed unanimously. Marla Martin not present.*

4. Approval of the February 3, 2022 Board meeting minutes --See SHPA Board meeting minutes, February 3, 2022

- **Motion to approve the February 3, 2022 Board meeting minutes made by Wes Whalberg and seconded by Janean Raaen.** *Motion passed unanimously. Marla Martin not present.*
- **Motion to approve the February 15, 2022 working session minutes made by Martine Walker and seconded by Kelly Ryan.** *Motion passed unanimously. Marla Martin not present.*

5. Comments from Community Members:

- a. Eric Queen - Concerns over Gender Inclusion Policy and lack of understanding and listening from SHPA. Request to vote down the Gender Inclusion Policy.*
- b. Ken Favor- Not currently happy with the direction SHPA has gone in the last couple of years, specifically pertaining to the Gender Inclusion Policy and the SHPA Mask Policy.*
- c. Shelly Bartle- Parent of a student at SHPA discovered their child is being called by a different name at SHPA. She is concerned and saddened by the lack of communication from SHPA in this concern.*
- d. Phillip Trach - Feels discriminated against by the Gender Inclusion Policy. Feels one class is being protected over another.*
- e. Joaan Mieling - Speaking on behalf of several parents, that if the Gender Inclusion Policy is to pass as is, the concern is that it will alienate other communities who speak against the policy, they may be forced to look elsewhere to enroll their children.*
- f. Sam Goertz - Feels the process of transitioning begins in a big establishment like a school. Feels SHPA is apart of the process.*
- g. Amanda Goertz - Encourages the SHPA Board to listen and hear the parents. Would like to know how the Gender Inclusion Policy has affected the schools relationship with Cedar Valley Church. Encourages the board to pass the policy tonight regarding masking in the SHPA community.*

PTA Update from Molly Corrigan:

- *March 15, 2022 in person PTA meeting.*
- *PTA to give GrubHub gift cards to all Teachers during conferences.*
- *Spring Dance: April 29, 2022*

- *Spring Boosterthon Fun Run: May 11 & May 12*
- *Two PTA board positions open.*

- **Motion to approve the attorney reviewed policy 534 Gender Inclusion made by Kim Hubertus and seconded by Martine Walker. Vote: Ayes:8 Nays: 1. Motion prevails.**

- **Motion to rescind policy 429: Face Coverings unless conditions or school board determines reinstatement made by Wed Whalberg and seconded by Marla Martin. Motion passed unanimously.**

6. Monthly Financial Report – January 2022- presented by Kim Hubertus for Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Kim Hubertus - *see Seven Hills Finance Committee meeting minutes, March 1, 2022.*

- **Motion to approve the March 1, 2022 Finance Committee meeting minutes as amended made by Martine Walker and seconded by Kelly Ryan. Motion passed unanimously.**

- **Motion to approve the revised salary bands and retention bonuses for the upcoming year made by Marla Martin and seconded by Molly Lee. Motion passed unanimously. Martine Walker, Leah Lellman, Kelly Ryan to abstain from voting.**

- **Motion to approve the revised finance one year goals made by Molly Lee and seconded by Martine Walker. Motion passed unanimously.**

b. Executive Director – Carl Schlueter - *see Executive Director's Report to the School Board, March 3, 2022.*

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board, March 3, 2022*

ii. Principal Report – Richfield Campus – presented by Carolyn Farrell - *See Principal's Report to the School Board, March 3, 2022*

d. Board Chair – presented by Lisa Barnidge

i. Recap of working session on February 15, 2022

ii. March Town Hall Date- March 22, 2022- 6:30 pm -7:30 pm BC Campus

iii. Ad Hoc Election Committee update- nominations in by March 15th.

iv. Attendee to March PTA Meeting- Lisa Barnidge

v. Review March board calendar

e. Facilities Committee - *presented by Martine Walker - Committee did not meet.*

f. Human Resources Committee - presented by Molly Lee - *see February 17, 2022 HR Committee meeting minutes*

- **Motion to approve the February 17, 2022 HR Committee meeting minutes as amended made by Kim Hubertus and seconded by Janeen Raaen. Motion passed unanimously.**
- **Motion to approve the revised PTO proposal made by Marla Martin and seconded by Martine Walker. Motion passed unanimously.**
- **Motion to approve the 2022- 2023 SHPA School Calendar made by Janeen Raaen and seconded by Wes Whalberg. Motion passed unanimously.**

g. Governance Committee – presented by *Kim Hubertus - see February 7, 2022 Governance Committee meeting minutes*

- **Motion to approve the changes to the Bylaws made by Molly Lee and seconded by Kelly Ryan. Motion passed with 7 ayes and 2 nays.**
- **Motion to approve the February 7, 2022 Governance Committee meeting minutes by Molly Lee and seconded by Marla Martin. Motion passed unanimously.**

h. Public Relations Committee - *presented by Lisa Barnidge- committee did not meet*

8. Upcoming Events:

- a. PTA meeting - March 15, 2022 at 5:00 pm via Zoom

9. Board Events:

- a. SHPA Town Hall March 22, 2022 at 6:30 pm, Bloomington Campus
- b. SHPA Board meeting April 14, 2022 at 6:00 pm at the Bloomington Campus

10. Board Adjourned at 8:01 p.m. by Lisa Barnidge, Board Chair

Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.

Executive Director's Report to the School Board

Date: Thursday, March 3rd, 2022

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Recognized again by the MDE as 1 of 22 High Quality Charter Schools in MN

Community Partnerships

- Planning to attend the MACS Annual (and Virtual) Charter School Day at the Capitol
- Coordinating with the PTA and engaging with families on upcoming spring events

Diversity and Inclusion

- Looking forward to our annual Civitas Fair to be held at both campuses next month
- Honoring the extraordinary sacrifices and contributions of women throughout history

Facilities

- Starting to plan for capital improvements and regular maintenance this spring/summer
- Reviewing various vendor contract renewal prices due to related cost increases

Finance

- Following state budget proposals and the potential impact upon charter public schools
- Closed out ESSER II and completed the expanded summer programming application

School Culture

- Excited to hold our first in-person elementary school VIP assemblies tomorrow
- Continuing to focus on mental and emotional wellness for students and staff

Staffing

- Budgeting for 2-3 FTE to support Middle School growth and LEA EL program delivery

Recommendations

- *Rescind Policy 429: Face Coverings unless conditions or school board determine to reinstate it*

Enrollment

- LEA Enrollment = 1110: SY23 - 513 Open Enrollment Applications (see breakout below)

SY 22-23 Post-Enrollment Period Lottery Applications

Bloomington Campus Elementary

Total Applications - 216

Total Offers - 99 (Kindergarten)

Waitlists

KG - 44

1st - 19

2nd - 16

3rd - 16

4th - 11

5th - 11

Richfield Campus Elementary

Total Applications - 218

Total Offers - 49 (Kindergarten)

Waitlists

KG - 69

1st - 16

2nd - 25

3rd - 20

4th - 20

5th - 19

Richfield Campus Middle School

Total applications: 69

Waitlists

6th grade: 45

7th grade: 17

8th grade: 7

Bloomington Campus Principal's Report to the School Board

Date: Thursday, March 3rd, 2022

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ACADEMICS

- QComp PLCs have a data dive meeting this week to delve into instructional strategies and effective adjustments needed to reach all learners
- ACCESS testing continues for our multi-lingual English Language Learners (ELL). Testing should be wrapping up next week.

STAFFING

- We have a long call sub in place for Ms. Haas' 3rd grade classroom when she takes leave next month. Ms. Krysia Brady will fill that role. She student taught with Ms. Rosenblum's class in the fall and has subbed a few times since then.
- We also have added some Paraprofessional support this week. Hiring Ms. Karen Fairbairn as an added staff member to support several students.

CULTURE

- Civitas Fair planning in full swing. Please consider joining us on March 10th from 5:00 - 7:00 pm at either or both campuses.
- Looking forward to returning to in-person VIP celebrations in March.

Submitted by Brent Peterson, Bloomington Campus Principal

Richfield Campus Principal's Report to the School Board

Date: Thursday, March 3, 2022

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Academics

ACCESS testing started the week of February 21, 2022. ACCESS assessments are administered to students in Kindergarten through Grade 12 for students that have been identified as English Language Learners and is given annually to monitor students' progress in learning academic English. We also had a "pop in" visit from a Test Security and Data Integrity Coordinator from the Minnesota Department of Education to observe our process.

School Culture

The seventh grade overnight to the Deep Portage Learning Center in Hackensack, MN, was a success. Students were on a full schedule and learned orienteering skills, pond measurement, and snowshoeing to name a few.

All students in grades six, seven, and eighth will be attending an all day skiing trip on March 10th at Hyland Park Reserve. Fifth grade students will be attending an all day field trip to Baker Learning Center on March, 10th, also.

The Richfield Campus will be resuming our in person assemblies starting this Friday, March 4th. The Middle School Assemblies will return to in person starting the month of April.

The Eighth grade Capstone trip to Washington, D.C. has been canceled for this school year due to restrictions for restaurant and museum entrance. Instead, the Capstone team is planning smaller field trips for the first week in June.

This report has been submitted by the Richfield Campus Principal, Carolyn Farrell

