

### Approved 2-2-2023 By Board

SHPA Facilities Committee Meeting – January 24, 2023

- |                        |                   |
|------------------------|-------------------|
| ✓ Wes Whalberg (Chair) | ✓ Chris Lamprecht |
| ✓ Kate Docken          | ✓ Michael Meyer   |
| ✓ Janeen Raaen         | ✓ Molly Lee       |
| ✓ Carolyn Farrell      | ✓ Brent Peterson  |

Other Guests:

Marcus Barrios  
Diana DiPalermo

#### Facilities Committee Charter

**The Facilities committee is a committee of the School Board of Directors. The purpose of this committee is to ensure that the school has high quality facilities that match the needs of the school and its community while maintaining fiscal responsibility. The committee shall meet at a frequency as determined by the committee chair as necessary to accomplish its goals. The committee shall strive to secure membership on the committee of volunteers with facility planning and financial management experience.**

1. Review of agenda
2. Discussed updates to the prospective sites.
3. Discussed measure of success metric for existing staff population transition to new campus.
  - We aligned on a “Red/Yellow/Green” metric for the percentage of existing staff transitioning from our existing campus to the new one:
    - Green - Greater than 90% transition
    - Yellow - 75%-90% transition
    - Red - Fewer than 75% transition

The rubric is intended to guide the administration to encourage the highest percentage of staff to transition to the new location to ensure continuity of culture and community.
4. We discussed whether other measures of success should be added to our list.

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- We will look to define measures of success for parking and traffic flow at the new location
  - We will discuss whether new community partnerships is a measure of success
  - We will discuss before and after care program establishment as a measure of success
5. Next meeting will be Thursday February 23 at 5:15PM
  6. Fist to Five Evaluation
    - (4) gave 4, (4) gave 5

Recommendations to SHPA Board of Directors

1. Recommend approval of the January 24, 2023 Facilities Committee meeting minutes.