

Draft for board approval

Seven Hills Preparatory Academy Board Minutes – June 3, 2021

Via Google Hangouts

Members:

- Renson Anjere
- Lisa Barnidge
- Kate Docken
- Kim Hubertus
- Molly Lee
- Leah Lellman
- Janeen Raaen
- Michael Meyer
- Carl Schlueter (Ex Officio)
- Martine Walker
- Kelly Ryan
- Marla Martin

Others present: Brent Peterson, Carolyn Farrell, Samantha Strachan, Molly Corrigan (Seven Hills PTA), Wes Wahlberg

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:00 p.m. was made by Board Chair, Lisa Barnidge.
2. Roll Call: See above list of members in attendance (indicates present, indicates absent). Roll call virtually via phone or video.
3. Approval of the agenda
 - **Motion to approve the June 3, 2021 SHPA Board agenda made by Martine Walker and seconded by Molly Lee.**
Motion passed unanimously.

4. Approval of the May 6, 2021 Board meeting minutes --See *SHPA Board meeting minutes, May 6, 2021*

- **Motion to approve the May 6, 2021 Board meeting minutes made by Kim Hubertus and seconded by Kelly Ryan.** *Motion passed unanimously.*

5. Comments from Community Members

PTA Update presented by Molly Corrigan:

- Treasurer and VP of SHPA PTA positions open
- Online book fair was successful and raised over \$1,300
- Boosterthon: we are close to hitting our \$40,000 pledge, with a week left for pledges
- Used uniform sale in August - *communication to come at a later date*

6. Monthly Financial Report – presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet April 2021*

7. Reports

a. Finance Committee Meeting -- presented by Michael Meyer - *see Seven Hills Finance Committee meeting minutes, June 1, 2021*

- **Motion to approve the June 1, 2021 Finance Committee meeting minutes as amended made by Renson Anjere and seconded by Molly Lee.** *Motion passed unanimously.*

b. Executive Director – Carl Schlueter - *see Executive Director's Report to the School Board, June 3, 2021*

- **Motion to approve the 2021 Program COVID-19 Health & Safety Plan made by Renson Anjere and seconded by Molly Lee.** *Motion passed unanimously.*

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board, June 3, 2021*

ii. Principal Report – Richfield Campus – Carolyn Farrell- presented by Carolyn Farrell - *See Principal's Report to the School Board, June 3, 2021*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee meeting minutes- *see May 20, 2021 Executive Committee meeting minutes*

- **Motion to approve the May 20, 2021 Executive committee meeting minutes as amended made by Martine Walker and seconded by Renson Anjere. *Motion passed unanimously.***

ii. SHPA ABC board of directors

- **Motion to approve SHPA ABC committee roles as follows: Ryan Grutsch as ABC Chair, Johnathon McClellan as ABC secretary, Kate Docken to succeed Todd Mulder as ABC treasurer made by Kim Hubertus and seconded by Janeen Raaen. *Motion passed. Kate Docken abstained from vote.***

iii. Outgoing Board Member

- Kate Docken

iv. Attendee to PTA Meeting: June 10, 2021 at 6:30 PM

- Renson Anjere

v. Review June Board Calendar

e. Facilities Committee – presented by Martine Walker - *See May 11, 2021 Facilities Committee meeting minutes*

- **Motion to approve the May 11, 2021 Facilities Committee meeting minutes made by Molly Lee and seconded by Janeen Raaen. *Motion passed unanimously.***

f. Human Resources Committee - presented by Molly Lee- *See HR Committee meeting minutes, May 13, 2021*

- **Motion to approve the May 13, 2021 HR Committee meeting minutes made by Kim Hubertus and seconded by Martine Walker. *Motion passed unanimously.***

g. Governance Committee – presented by Kim Hubertus- see *Governance Committee meeting minutes, May 10, 2021*

- **Motion to approve revised Policy 506 Student Discipline made by Renson Anjere and seconded by Kelly Ryan. Motion denied unanimously.**
- **Motion to approve the May 10, 2021 Governance Committee meeting minutes made by Renson Anjere and seconded by Molly Lee. Motion passed unanimously.**

h. Public Relations Committee - presented by Lisa Barnidge- see *PR Committee meeting minutes May 11, 2021*

- **Motion to approve the May 11, 2021 PR Committee meeting minutes made by Molly Lee and seconded by Janeen Raaen. Motion passed unanimously.**

8. Upcoming Events:

- a. PTA meeting- June 10, 2021 at 6:30 pm

9. Next SHPA Board meeting July 1, 2021 at 6pm. *SHPA School Board Committee meetings to take place as a Hybrid option until further notice- members may attend in person or attend virtually via Google Meetings.*

10. Board Adjourned at 7:15 p.m. by Lisa Barnidge, Board Chair

Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.

Executive Director's Report to the School Board

Date: Thursday, June 3rd, 2021

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Conducted a preliminary review of MCA Reading, Math and Science scores

Community Partnerships

- Planning for adult stakeholders and community members to participate in Art Therapy
- Conducted an on-site vaccination clinic attended by 50 middle school students

Diversity and Inclusion

- Received an offer from our Authorizer to fund 50% of MnEEP's equity work next year
- Attended GreatMN schools workshop that included recruiting & retaining diverse staff

Facilities

- Secured facility space reservation with CVC for 15th anniversary celebration in the fall
- Completed on-site assessments to prepare for installation of new boiler system at RC

Finance

- Awaiting commercial insurance renewal and anticipating workers' comp increase
- Received and accepted ESSER III funds and additional state summer program funds

School Culture

- Finalizing schedules, spaces, and buses for expanded summer school programming
- Conducted preliminary review of 375 parent and guardian responses to annual survey

Staffing

- Completed hiring process for newly-created Family Engagement Coordinator position

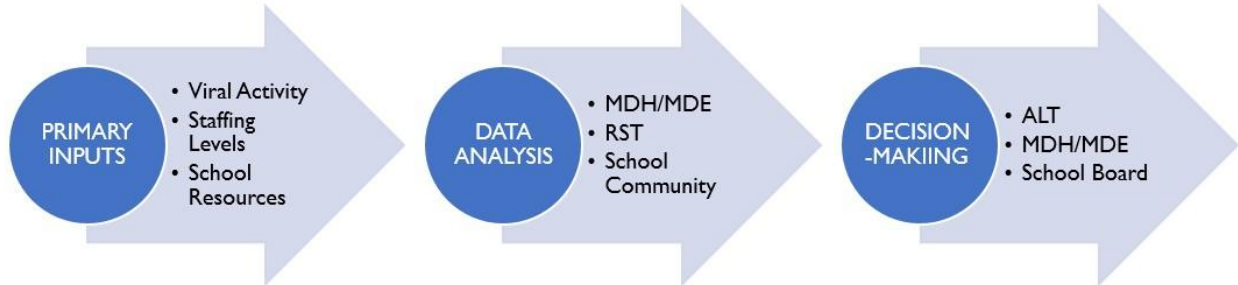
Recommendations

- Approve 2021 Summer Program COVID-19 Health & Safety Plan (see corresponding document)
- Ms. Docken to succeed Mr. Mulder on SHPA ABC per committee roles and RC window project

Enrollment

- May 24th LEA enrollment = 1102 with an in-person 6th grade summer social scheduled for July

LEARNING MODEL CHANGE DECISION-MAKING PROCESS: SAFE, SUCCESSFUL, SUSTAINABLE



Primary Inputs

County, City, School rates
Staff Capacity/Sub Coverage
Health & Safety Supplies

Current Data

County Case Rate: 13.81
Bloomington Case Rate: 12.1
Richfield Case Rate: 8.1

Metric Key: Unconcerned

Bloomington Elementary

Viral Activity
Staffing Capacity
Safety Supplies

Data Analysis

Daily Incident Command Team
Weekly MDE/MDH Calls
Ongoing Staff Meetings

Current Analysis

SHPA Active Positive Cases: 1
SHPA Active Quarantines: 2
SHPA Active Exclusions: 3

Somewhat Concerned

Richfield Elementary

Viral Activity
Staffing Capacity
Safety Supplies

Decision-Making

ALT Consideration
RST Consultation
Board Resolution

Current Status

Return to On-Site Learning
Assess Plan Again in March
Engage the MDH/MDE

Concerned

Very Concerned

Richfield Middle

Viral Activity
Staffing Capacity
Safety Supplies

Staff Vaccinations: 90% Vaccinated; 10% Declined; **MS Student Vaccination:** 50 families participated in on-site clinic

Bloomington Campus Principal's Report to the School Board

Date: Thursday, June 3rd, 2021

Mission: Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

ACADEMICS

- Preliminary review of MCA results will be followed by our annual Comprehensive Needs Assessment this summer. It will also include preliminary ACCESS data as well

STAFFING

- Shelly Meier has accepted the 5th grade position for next fall. She has been with us for nearly a full year, filling two long call sub positions.
- BC has a Special Education Teacher position to fill as well as a Classroom teacher position

SCHOOL CULTURE

- Boosterthon Dance Fit event on Friday - Principal Dunk Tank for reaching school wide goal of \$40,000
- Final VIP on Friday, May 28th
- 5th Grade and Kindergarten promotion events are scheduled for June 10th. Final day with staff

Submitted by Brent Peterson, Bloomington Campus Principal

Richfield Campus Principal's Report to the School Board

Date: Thursday, June 3, 2021

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Math in Focus will continue to be used as our primary Math program for Kindergarten through Eighth Grade. This upcoming school year will be the first time that we have implemented Math in Focus at the Eighth Grade level. We will be transitioning to the 2020 version in order to better align the online components with the current student materials.

Student Culture

- The Boosterthon Dance Fit has successfully delivered another great fundraiser. The Middle School Dance Fit will be this Thursday and the Elementary Dance Fit will be held this Friday.

Staffing

- The Richfield Campus will need to hire for the following positions for the 2021-2021 school year: Elementary Art and Latin, Middle School Art, and Middle School Language Connections. Ms. Docken will coordinate additional hiring needs including Educational Assistants for our Special Education department.

Submitted by Richfield Campus Principal Carolyn Farrell