

Approved by Board 12-01-2022

Seven Hills Preparatory Academy Board Minutes –November 3, 2022

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Chris Lamprecht
- Molly Lee
- Abdifatah Kofiro
- Michael Meyer
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Jon Gutierrez, Molly Corrigan, Kate Docken, Jenny Pine, Jenelle Bitzen, Renson Anjere

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:00 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the November 3, 2022 SHPA Board agenda as amended made by Chris Lamprecht and seconded by Michael Meyer. Motion passed unanimously.**
4. Approval of the October 6, 2022 Board meeting minutes --See SHPA Board meeting minutes October 6, 2022
 - **Motion to approve the October 6, 2022 Board meeting minutes made by Kelly Ryan and seconded by Teron Buford. Motion passed unanimously.**

5. Comments from Community Members:

PTA Update from Molly Corrigan:

- Spirit Gear Winter Sale
- SHPA High School Fair - November 9th
- Give to the Max
- PTA Meeting November 14th @ Cowboy Jacks
- Scholastic Book Fair > \$10,000
- Family Dinner Night - Davannis

6. Monthly Financial Report - September 2022- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report -September 2022 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, November 1, 2022.*

- **Motion to approve the November 1, 2022 Finance Committee meeting minutes as amended made by Molly Lee and seconded by Chris Lamprecht. *Motion passed unanimously.***
- **Motion to approve the filing of the final audit report made by Molly Lee and seconded by Hadley Sayotovich. *Motion passed unanimously.***
- **Motion to approve the offer of the narrow network medical benefit options at current rates with no change to staff, covering the 4.5% increase, provide all staff telemedicine app at \$25,000, using the difference in the budget to subsidize the buy-up cost to the open network to a total package cost not to exceed \$164,000 made by Chris Lamprecht and seconded by Kelly Ryan. *Motion passed unanimously.***

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, November 3, 2022*

- **Motion to approve the Annual Report for the Friends of Education made by Hadley Sayotovich and seconded by Chris Lamprecht. Motion passed unanimously.**

c. Principals' Reports

- i. Principal Report – Bloomington Campus - presented by Carolyn Farrell - *See Principal's Report to the School Board, November 3, 2022*
- ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, November 3, 2022*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee

- **Motion to approve the November 1, 2022 Executive Committee meeting minutes made by Kelly Ryan and seconded by Teron Buford. Motion passed unanimously.**

ii. October Town Hall

iii. Working Session

iv. Strategic Plan

v. Attendee to PTA meeting - will send written report

vi. Review November Board Calendar

e. Facilities Committee - *committee did not meet.*

f. Human Resources Committee - *committee did not meet.*

g. Governance Committee - *committee did not meet.*

h. Public Relations Committee - *committee did not meet.*

8. Upcoming Events:

- a. PTA meeting - November 14, 2022 at 5:30 pm @ Cowboy Jack's

b. Working Session - November 17, 2022 at 6:00 pm @ Richfield Campus

9. Board Events:

a. SHPA Board meeting - December 1, 2022 6:00 pm at Richfield Campus

10. Board Adjourned at 9:00 p.m. by Lisa Barnidge

Interim Executive Director's/Richfield Campus Principal Report to the School Board

Date: Thursday, November 3, 2022

Mission

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Academics

- Annual Report for Friends of Education (needs approval)
- World's Best WorkForce Progress Report Submitted to MDE

Community Partnerships

- MN Education Equity Partnership, Mission and Vision Work
- ABC flowchart
- Facility Adoption Curve

Finance

- SHPA ABC Board approved Cost Reimbursement Resolution (attached)
- TenSquare performs a capital needs assessment every 5 years. SHPA ABC Board pays the cost of \$10,000.

School Culture

- Open Enrollment begins November 1, 2022 through January 15, 2023
- K-5 Family Open House, 11/14 Bloomington Campus, 11/16 Richfield Campus, MS 1/26
- Eli Kramer providing Teach Like a Champion training through Friends of Education
- Summary of 2021-22 Staff and Parent Surveys

Staffing

- New Educational Assistants: Kamatchi Kumar
- Sara Carson will teach Special Education at the Richfield Campus and Bloomington Campus Mondays, Wednesdays, and Fridays

Enrollment

- LEA Enrollment = 1149
SEE SHPA K-5 Enrollment Document

MIDDLE SCHOOL (291)

6th- 110

7th- 97

8th- 84

Bloomington Campus Principal's Report to the School Board

Date: Thursday, November 3rd, 2022

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ACADEMICS

- National Blue Ribbon Ceremony details:
 - Mr. Peterson and Mrs. Wiederholt are accepting on behalf of the BC
 - Opening Ceremony on Thursday, Nov. 3 at 1:00 ET
 - Awards Ceremony on Friday, Nov. 4 at 11:45 ET
 - <https://www.youtube.com/c/usdepartmentofeducation>

STAFFING

- Mary Siegars had joined us as an Educational Assistant as we have added new students with IEPs with added EA service minutes.
- Sarah Carson (RC/BC SPED) will fill a Homebased Learning assignment for a Kindergarten student restricted to their home temporarily.
- We are still in the process of hiring to fill Kelly Ryan's long-call sub position for a Math Specialist.
- Ms. Emison has resigned her Media Specialist position. We are looking for a replacement for the remainder of the school year.

CULTURE

- BC hosted a ‘Choose Kindness’ Challenge for October for National Bullying Prevention month in connection with the Assertion core value. November’s core value focus is Responsibility.

Submitted by Brent Peterson, Bloomington Campus Principal