

Approved by Board 11/03/2023

Seven Hills Preparatory Academy Board Minutes –October 6, 2022

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Kendra Hartranft
- Chris Lamprecht
- Molly Lee
- Abdifatah Kofiro
- Michael Meyer
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Jon Gutierrez, Brent Peterson, Joanie Jeffrey, Molly Corrigan, Krista Boos, Abdifatah Kofiro

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:02 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the October 6, 2022 SHPA Board agenda as amended made by Kelly Ryan and seconded by Michael Meyer. Motion passed unanimously.**
4. Approval of the September 2022 Board meeting minutes --See SHPA Board meeting minutes September 1, 2022
 - **Motion to approve the September 1, 2022 Board meeting minutes made by Molly Lee and seconded by Wes Whalberg. Motion passed unanimously.**

Approval of the August 2022 Working Session minutes --See *SHPA Working Session minutes August 25, 2022*

- **Motion to approve the August 25, 2022 Working Session minutes made by Teron Buford and seconded by Chris Lamprecht. Motion passed unanimously.**

5. Comments from Community Members:

PTA Update from Molly Corrigan:

- Tuesday October 11th Family Dinner Night: North Star Tavern in Bloomington
- Monday October 17th PTA Meeting @ RC 5:30-7:00
- Qdoba for Teachers at Conferences
- Book Fair October 24-27th
- Online Family Directory - New Portal

6. Monthly Financial Report - August 2022- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report -August 2022 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, October 5, 2022.*

- **Motion to approve the October 5, 2022 Finance Committee meeting minutes made by Chris Lamprecht and seconded by Renson Anjere. Motion passed unanimously.**

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, October 6, 2022*

- **Motion to approve the Cost Reimbursement Resolution for SHPA as amended made by Michael Meyer and seconded by Wes Whalberg. Motion passed unanimously.**

c. Principals' Reports

- i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board, October 6, 2022*
- ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, October 6, 2022*
- d. Board Chair – presented by Lisa Barnidge
 - **Motion to amend the agenda to add the Executive committee meeting minutes and an appointment to the SHPA ABC made by Molly Lee seconded by Kelly Ryan. Motion passed unanimously.**
 - i. Executive Committee presented by Wes Whalberg, *see October 4, 2022 executive committee meeting minutes*
 - **Motion to approve the October 4, 2022 Executive committee meeting minutes made by Chris Lamprecht and seconded by Renson Anjere. Motion passed unanimously.**
 - **Motion to approve Janeen Raaen to be appointed to ABC as secretary made by Molly Lee seconded by Renson Anjere. Motion passed unanimously.**
 - ii. October Town Hall
 - iii. Strategic Plan - Working Session November 17th
 - iv. Attendee to PTA meeting - Molly Lee
 - v. Review October Board Calendar
- e. Facilities Committee - *presented by Wes Whalberg - see August 30, 2022 and September 22, 2022 Facilities committee meeting minutes*
 - **Motion to approve the August 30, 2022 Facilities committee meeting minutes as amended made by Renson Anjere and seconded by Chris Lamprecht. Motion passed unanimously.**
 - **Motion to approve the September 22, 2022 Facilities committee meeting minutes as amended made by Michael Meyer and seconded by Teron Buford. Motion passed unanimously.**
- f. Human Resources Committee - *presented by Molly Lee - see September 29, 2022 HR committee meeting minutes*

- **Motion to approve the September 29, 2022 HR committee meeting minutes made by Teron Buford and seconded by Kelly Ryan. Motion passed unanimously.**
- **Motion to approve the updated 2022-2023 Employee Handbook and Appendices made by Renson Anjere and seconded by Hadley Sayotovich. Motion passed unanimously.**
- **Motion to approve the updated policy 504 as amended made by Kelly Ryan and seconded by Wes Whalberg. Motion passed unanimously.**
- **Motion to approve the updated policy 508 made by Wes Whalberg and seconded by Teron Buford. Motion passed unanimously.**

g. Governance Committee - *committee did not meet.*

h. Public Relations Committee - *committee did not meet.*

8. Upcoming Events:

- a. PTA meeting - October 17, 2022 at 5:30 pm @ Richfield Campus
- b. Townhall Meeting - October 25, 2022 at 6:30 pm @ Richfield Campus

9. Board Events:

- a. SHPA Board meeting - November 3, 2022 6:00pm at Richfield Campus

10. Board Adjourned at 8:33 p.m. by Lisa Barnidge

Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.

Interim Executive Director's/Richfield Campus Principal Report to the School Board

Date: Thursday, October 6, 2022

Mission

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designed to prepare each one for strong citizenship and life-long learning.*

Academics

- MCAs 22-23 Summary (Ms. Joanie Jeffrey)
- Comprehensive Testing Program (CTP) will begin 10/12/22 for 5th and 8th grade

Community Partnerships

- Bloomington Heritage Day Parade
- Richfield PennFest
- Annual Classical Education Conference

Wednesday, October 19
Social Hour: 6:00-6:30 p.m.
Presentation: 6:30-7:30 p.m.
AIRPORT MARRIOTT HOTEL
2020 American Blvd. East
Bloomington, MN 55425

Finance

- Cost reimbursement resolution by SHPA ABC
- Cost reimbursement resolution by SHPA

School Culture

- First Middle School Assembly
- First Elementary VIP Assembly

Staffing

- Middle School Health Teacher, Kelly Kayvon and Educational Assistant Kim White have resigned.
- New Educational Assistants: Emma Bahe and Shubhangi Kohle

Enrollment

- LEA Enrollment = 1150

SEE SHPA K-5 Enrollment Document

MIDDLE SCHOOL (293)

6th- 110

7th- 99

8th- 84

Bloomington Campus Principal's Report to the School Board

Date: Thursday, October 6th, 2022

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ACADEMICS

- **SHPA BC was recognized as a National Blue Ribbon School 2022:** The National Blue Ribbon School Program is a prestigious annual award that recognizes schools for academic excellence or their progress in closing achievement gaps. SHPA Bloomington Campus is proud to be designated as an Exemplary High Performing School.
- Band/Choir clubs as well as other morning clubs begin this month.
- Young Rembrandts will be hosting an after school art program for K-5 at both buildings this fall.

STAFFING

- Monica Gihl resigned her position as Food Service Coordinator. We have hired Michelle Janssen, who worked part time in the lunchroom last year, as our new BC Food Service Coordinator.
- Marco DeLoya has been rehired as our Behavior Specialist just prior to the start of school this year.
- Lindsey Sinclair and Sierra Emison are set to return from leave in November while Rachel Rosenblum and Kelly Ryan will be taking leave later this fall/winter. Mackenzie O'Hanlon will be taking the long-term 2nd grade position and we are in process of hiring to fill the Math Specialist role.

CULTURE

- Sept VIP was a combined National Blue Ribbon celebration which hosted some additional special guests.

- BC to host a ‘Choose Kindness’ Challenge for October for National Bullying Prevention month in connection with the Assertion core value.

Submitted by Brent Peterson, Bloomington Campus Principal



Modesta Philologia. Fida Humanitas.
Disciplined Learning. Responsible Citizenship.